

**ORC Exec Meeting  
Location: ORC Club  
May 6, 2010**

**Attendees**

Mike Walker (President)  
Chris Masson (VP Competitive)  
Lana Burpee (Registrar)  
Jennifer Shortall (Secretary)  
Steve Higgins (VP Recreational and Instructional Programs)  
Chris Waddell (VP Administration)  
Elia Macaluso (Athlete's Representative)  
Geoff White (Treasurer)

**Missing:**

Siobhan McLaughlin (Head Coach)

**Approval of Agenda:**

Moved: Chris W  
Approved: Geoff

**Approval of Minutes**

March 18 and April 21 minutes approved  
Moved: Jennifer  
Approved: Lana

**Business arising from minutes:**

**Closing of GIC Account:** Geoff met with Penny to handle the logistics of closing the GIC account. There were some funds in this account which the Executive believes came from the fundraising efforts of the ORC Old Boys Inc. If the Club wanted to use these funds in the future they may want to talk with the ORC Old Boys Inc (Eugene) to verify if they did the fundraising.

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**President's Business (*IN CAMERA*)**

**Regarding employees**

**End of in camera session**

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**Registrar**

Rackage fees for singles are going to be as follows:  
\*\* All boats are stored at owners risk not the ORC.

**Motion:** To move the costs of storing singles at the club outside of the Andy Binda boathouse to:

Upstairs in the new boathouse – currently \$75 but will be \$100 + HST = \$113  
Downstairs in the new boathouse – Full rate of \$286  
Outside - free

Moved: Lana  
Seconded: Chris M  
Approved: All

People who currently store their boats in the Andy Binda Boathouse and move them to the upstairs of the new boathouse do not need to pay additional storage fees.

### **VP Administration**

A weekend manager for the club has been hired: Jacob Boomgaardt. He will start on May 20. He comes to the club with a boat license and SMART Serve training enabling him to bartend at Interpretative Centre functions.

The ORC has received funding from the Government's Canada Summer Job fund. It will fund two positions at 35 hrs a week/ 8 weeks at \$10.25 hr.

*Request for Clarification: 6 weeks, 30 hrs at \$10.25 hrs with weekend club manager*

Doors Open Ottawa happens on Saturday, June 5 and the ORC will be participating again this year.

May 29<sup>th</sup> is the Highschool Regatta and there will be a BBQ at the Andy Binda Boathouse organized by Brian and Chris W.

The NCC has begun rebuilding the wall at the top of the hill behind the club. This process is to continue until the end of August and will have an impact on parking both at the Club and at the top of the hill.

The area around the Club is also starting to look neater with the cutting down of some of the trees.

Coaches are being asked to watch how their crews handle the boats both on and off the water as a number of boats have been damaged.

Steve Higgins asked about the status of the business proposal by Fiona regarding the rental of the boathouse. Response: Chris W was going to talk to her after the meeting to discuss her progress and set up a time to talk with Brian.

### **Treasurer**

The BMO account had \$144,000 in it (with \$77,000 coming in from Ronin registrations)  
The RBC account had \$2,000.

The transition from RBC to BMO is moving along smoothly.

**Action Item:** Geoff will distribute current financial updates at each Exec meeting.

It has been brought to the attention of the Exec that with the implementation of the HST fees till have to be prorated from the beginning of May until July 1.

**Motion:** Fees to be adjusted to accommodate the HST transition period.

Moved: Geoff

Seconded: Steve

Approved: All

The 2009 Financial books are almost completed and ready for audit. One outstanding items is some missing GST money. The Treasurer and Book keeper are looking into this issue and will update the Exec at a future meeting.

The deadlines for the Trillium Foundation are July 1 or November 1. The Club will need to have their financial records audited before one of those dates.

Geoff proved an update on tax receipts. The Club is at the final level in obtaining the ability to issue tax receipts. He will provide an update at a future meeting.

### **Secretary's Business**

The Headsweat Hats have come in and she will be presenting the invoice to Geoff and Christa in order to pay it.

The Corporate Records need to be updated.

### **Action Item:**

Jennifer will talk with Chris W to find out the process for accomplishing this task.

Jennifer will send Chris W information on the May 20<sup>th</sup> ARL meeting.

### **Athlete's Representative**

Elia has asked for more details to give to possible volunteers for the Dynamic Youth program. Currently Chris M will be assisting and an additional two rowers.

Chris M has suggested that the Exec may also want to look into the Kids Smart program to introduce different groups of kids to the rowing.

Selection of the new athlete's representative – Elia is interested in continuing as the Athlete's Representative however he would like to wait and see what other interest comes from the rowers for this position before making a firm decision.

### **VP Competitive Program –**

High School Regatta – Peter is working on getting it sanctioned. Wes Kuran will be the chief umpire

High School boat damage – A major problem is that boats are being taken out without permission.

Glebe has taken off the water for a week.

Canterbury is not facing any repercussions for their actions as it was a mistake.

Coach boats – There was a discussion about the longevity of motors and it was found that they are to last between 600-700 hrs and then they need to be rebuilt not winterized.

Orleans Boat World & Sport has a program whereby organizations can rent motors and then return them for new ones. The ORC would like to look into this initiative and see if it would work for them.

The yellow empacher has been posted online for sale. No leads to date but if sold the funds could go to buying new motors.

Professional Development for Rowing- Chris M suggested that the Club sent Siobhan to Worlds in November in New Zealand.

**Action Item:** Chris M to look into possible funding opportunities (Coaching Association Canada, Women in Coaching)

May 17 the new dock coming.

## **VP Instructional and Recreation**

Matt, Andrea and Elise have been hired as Youth Camp Coordinators.

If Aiden (possible LTR coach) wishes to attend the Journey 1,2,3 in Peterborough the Exec supports this.

LTR sessions are filling up and there has been some demand for a weekend session which Steve will look into.

The recreational program is looking into the possibility of fundraising for a new quad. A suggestion was put forth for the Hudson Calibre at 6k or maybe a touring quad

Rec rowers are showing a lot of interest in ordering life jackets through Mustang.

**Next meeting:** Monday, May 17 at the Club

### **Club meeting ended:**

Moved: Geoff

Seconded: Chris M

Time: 9:23 p.m.