

ORC Executive Meeting
January 12, 2010
Location: Chris Waddell's house

In attendance:

Mike Walker, President
Derek Howe, Treasurer
Chris Waddell, VP Admin
Chris Masson, VP Competitive
Lana Burpee, Registrar
Jennifer Shortall, Secretary
Elia Macaluso, Athlete's Rep
Siobhan McLaughlin, Head Coach

Missing

Andy Hall, VP Recreation and Instructional

Agenda

Approved by Derek Howe
Seconded by Chris Masson

Minutes

The minutes from the November 8 and 24 meeting were put forward for approval.
Approved by Chris Waddell
Seconded by Mike Walker

Business from the Minutes

Two dates were put forth for the next ORC AGM: Saturday, Feb 20/Sunday, February 21

Action Item:

- a) Chris Waddell to look into room availability for the AGM either the library in Rockcliffe or a room at Carleton University.
- b) All Exec Members to have their yearly reports in to Jennifer by February 13, 2010

Book Keeper: The person Mike Walker, President has spoken to is quite interested in the position with the ORC and seems quite capable at fulfilling our needs at the club. Cost: ~\$6000 per year

Motion: That the Ottawa Rowing Club hire a bookkeeper to deal with financial matters at the club.

Moved by Derek Howe

Seconded by Chris Waddell

Approved by All

The Club's President, Mike Walker expressed a desire for the club to be more disciplined when it comes to financial matters. In addition, the Exec would like to see more transparency in how money is being spent at the club. The Head Coach, Siobhan will provide examples of how other clubs deal with expense claims and other financial issues and will pass on examples to Mike.

In an effort to cut down on the extra hours of the club manager some ideas proposed were to halt the canteen activities and a) install a beverage machine and b) work with the various programs to hold potlucks or have them responsible for the various nights' meals.

Executive Succession

Treasurer: Derek is taking the next month to re-evaluate his role on the exec. He will see what progress is made with the new bookkeeper before making any final decisions.

Vice President Recreation and Instructional – Andy Hall will be stepping down as VP Rec.

Action Item: Jennifer to speak with possible successors about putting their name forward at the next AGM.

Registrar: This position is up for election. Lana has indicated an interest in continuing the role.

Vice President Administration: This position is up for election. Chris W has indicated an interested in continuing the role.

Action Item: Chris Waddell to write up a piece for the ORC Website indicating the positions coming up for election at the next AGM.

Driving trailer next year: Both Wes Kuran and Brian Storosko have expressed an interest in this task for next year. Brian would also like to do more boat repairs in the coming year.

The decision was made for competitive rowers to pay for their own regatta fees.

BUDGET

The Executive looked at the Club Manager's salary which had been at the same level for a number of years. A discussion took place to examine increasing the salary.

The Exec has decided that the budget will not be posted on the club website but it will be handed out at the AGM for the club to review and discuss on site.

Interpretative Centre: With the increase in demand for the ORC interpretative centre the Exec should re-examine the current cost of renting it out (\$1000 + cleaning + hourly). There is a belief that the ORC could increase the price and make it more competitive.

Action Item: Chris/Brian/Mike to discuss before the next meeting.

The Executive also discussed using the profits from the Interpretive Centre to improve the Club's infrastructure (docks etc). No decision was taken on this.

Coaches: Chris Waddell to put a note up on the ORC website regarding looking for Learn to Row and Youth Camp coaches.

Boats: Club to proceed with purchasing boats bought through sponsorship. Hudson the company being used would like a down payment of 20%.

Rower's Fees: Fees will see an increase of \$6 for each registration as well as 4% for administration costs. The Head Coach has said that in her opinion all rowers (and coxies) should pay the same fee as everyone is an important part of the club.

Concern was raised by some exec members that club fees are increasing at a very rapid rate. A discussion was held to discuss why this was happening. One of the main reasons for the increase is due to the hiring of a head coach and an assistant coach in order to give rowers more intensive coaching and competitiveness as requested.

Rackage fees: Current fees are \$266 + gst. As was shown last year the demand for racks is incredibly high with a large waiting list. One idea that was brought forth was to build a floating boathouse. This is an interesting idea but due to weather and current conditions in Ottawa it might not be very practical.

Any surplus from last year will be used to finish paying off outstanding owing on boat purchases.

Although in the past the Club has been able to access funds mid year to purchase various items, this may not be possible this year. The main reason for this is that after going through the budget and comparing it to the wishlist which was created at the November 8 meeting many of the items can be accomplished with this year's budget, leaving not a lot of extra funds.

Adaptive program: As the Club moves forward with building new ramps we will look at trying to make them adaptive in order to fit in with the future adaptive plan.

Motion: The Executive was asked to approve the draft budget.

Moved: Chris Waddell

Seconded: Chris Masson

Approved: All

Next meeting: Tuesday, February 16 at Chris Masson's 68 Mutchmore Rd. 6:30 p.m.

Meeting closed: 9:35 p.m.

Moved: Lana

Seconded: Elia